

Working Parties

Name	Chairman	Attended by:
Parcel Tracking System	Barry Ashton - TBC	BEO Officers (TBC), Resident Representatives (TBC)

Background

The Barbican Estate currently receives over 3,000 parcels a week for over 2,000 flats.

Parcels are delivered by the Royal Mail and Couriers into 10 different locations across the Estate. Staff at these onsite locations sign for the parcels, note the Residents details from the parcel by hand onto a paper sheet, before storing the parcel in a secure store.

A notification card is then hand written and posted by a cleaner directly into the Residents flat, who in turn hands back the card at the onsite location to receive the parcel.

The resident signs the paper sheet to acknowledge receipt of the parcel.

Now that all of these sites are equipped with IT and electronic communications, it is possible that the current system can be improved by making use of technologies available for parcel tracking. In addition, it would be possible to use some form of electronic communication as an alternative to the existing 'pink card' system, to inform residents of their deliveries.

Working Party Remit

- To provide a modern, efficient and high quality Parcel Services for Residents.
- Review the current Parcel system.
- Look at available technologies for Parcel Tracking Systems and how they can improve our current system.
- Report back to the Committee.
- Communications on to all Residents.
- Implementation of a Trial.
- Possibly 4 Meetings.

- Over a period of 8 months.
- Estimated Meeting start times - 6/6:30pm.
- Held at the Barbican Estate Office – Lilac Room.